

Request for Proposal (RFP)
Highway 8 Strategic Framework
Chisago County, Minnesota

The Chisago County HRA-EDA is soliciting proposals for planning services. Chisago County has been leading a project to identify a long-term solution to improve safety and mobility along US Highway 8. A project team is looking at options for a new corridor design, for safety and mobility while taking pedestrians and bicyclist needs into consideration. Plans for a safer, friendlier Highway 8 are underway. It is anticipated that the reconstruction will attract additional housing, commercial and industrial development. The question is how will the highway reconstruction affect the land use and how can we proactively plan together for strategic growth along the corridor.

Project Description and Intent

The project area comprises the communities along US Highway 8 including Wyoming, Chisago City, Lindstrom, Center City, Shafer and Taylors Falls along with the townships of Chisago Lake, Franconia, and Shafer.

Based on the work that has been completed for reconstruction of US Highway 8 and city/county comprehensive plans, we are seeking a consultant to provide planning services to consider a strategic framework, land use options and recommendations along the US Highway 8 corridor including retail hubs, industrial parks, housing, bike/pedestrian trails, infrastructure, and highway safety options.

The intent of the project is to provide an over arching plan and recommendations for the corridor. The plan will be a tool for the county, cities, and townships as they consider developments along the corridor; promote collaboration among the communities; and to aid in fundraising for the highway reconstruction, infrastructure, bike trails, or other amenities along the corridor.

Scope of Work

1. Review and summarize existing plans and studies along the corridor.
2. Meet with Technical Team to identify existing conditions and direction of the community.
3. Meet with the Highway 8 Steering Committee to identify concepts and ideas.
4. Hold a meeting with stakeholders along the corridor for input, collect ideas and gather local insight.
5. Prepare a final report with designs and recommendations.
6. Present the final study at a stakeholder gathering.
7. Ideas and recommendations for process from the consultant are welcome and encouraged for this regional planning project.

Timeline

Between February 1, 2022 and May 1, 2022

Additional Resources

The comprehensive plans, snapshot of the zoning ordinances, and a grant application explaining the Highway 8 reconstruction will be provided for background.

Requested Information

All firms who submit a response to this request should address the following components as part of their proposal.

1. Description and biography of your firm.
2. Biographies or resumes of those who will be involved in staffing the proposed work.
3. Information and detail regarding prior experience of your firm and staff in completing similar work. References from past work should be included.
4. Proposed timeframe for completion of the study, methodology and reporting of the results to the Chisago County HRA-EDA.
5. A detailed plan of costs and pricing data is required.
6. A timeline for project completion.

Oversight

The Chisago County HRA-EDA is requesting the proposals as an overarching agency for the the communities and other agencies involved in this planning. A small Technical Team made up of the HRA-EDA Executive Director and the City Administors from Wyoming and Chisago City will be available to work directly with the consultant. The HRA-EDA will be the primary point of contact.

A Highway 8 Steering Committee was also formed and is made up of a representative from each city and township along the corridor as well as Directors of the following Chisago County departments including: Public Works, Adminstrator, Environmental Services, Soils and Water, and the HRA-EDA.

The Highway 8 Steering Committee will make a recommendation to the Chisago County HRA-EDA for final approval.

Selection Criteria

All responses will be evaluated based on total cost of the proposed work, the stated ability to comply with the time line and the extent to which the proposal best meets the objectives of the Chisago County HRA-EDA.

Chisago County HRA-EDA reserves the right to negotiate further as to the terms of a contract for services as well as the potential rejection of all quotes and proposals as may be deemed appropriate. Contractual obligation may be subject to receipt of grant funds.

Please direct all responses and questions to:

Nancy Hoffman, Executive Director
Chisago County HRA-EDA
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651-674-5664
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**All responses must be received by 12 noon on January 21, 2022,
at the address or email address listed above.**